

TRAVEL APPROVAL FORM

Department: JP1

Event Name: New Justice of the Peace Stage III

Location: Round Rock, TX


Event Dates: 3/22/2026 - 3/25/2026

Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Name of Attendees:

DeeAnn Strother _____

Court Decision:
This section to be completed by County Judge's Office



2-9-2026

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:

Dee Ann Strother

Remit to:

Texas State University
1701 Directors Blvd
Suite 530
Austin, TX 78744

512-347-9927

INVOICE

DeeAnn Strother (X006936)
226 Featherston St.
Cleburne, TX 76033

Transaction Basket: 26386
Date: 14/Jan/2026 1:47PM
Page 1 of 1

New Justice of the Peace Stage III

Location: Hyatt Place Round Rock
Dates: 2026-03-22 - 2026-03-25

Conference Registrations

Cancellation Request Deadline: Mar/08/2026 12:00 AM

Conference Registration	\$ 300.00
	Subtotal: <u>\$ 300.00</u>
	Total: <u>\$ 300.00</u>

Lodging Fee (Quantity: 1)	
Lodging Fee	\$ 300.00
	Subtotal: <u>\$ 300.00</u>
	Total: <u>\$ 300.00</u>

Grand Total: \$ 600.00

ACCOUNT ACTIVITY:

On Account

Invoice 26386-1 (Due Date: Mar/02/2026)	\$ 600.00
	Total On Account: <u>\$ 600.00</u>
	Total Amount Due: <u>\$ 600.00</u>

DEEANN STROTHER
226 FEATHERSTON ST.
CLEBURNE TX 76033

New Justice of the Peace Stage II Conference

Round Rock

March 22 – 25, 2026

Location:

Hyatt Place Austin/Round Rock

Located at 420 Sundance Pkwy, Round Rock, TX 78681

How to Register:

Registration opens in early 2026. TJCTC will send you an email when registration opens. Visit our New Judge education events page to sign up.

Cost & Payment Information

Registration cost: \$300 (This is the registration fee for all three new judge stages. Includes a \$180 registration fee and a \$120 overhead assessment)

Hotel cost: \$300 for a single room (\$100 per night for 3 nights). Judges can opt to room with another attendee for free.

Payment Information:

You can pay by check, echeck, credit card, purchase order, or money order.

Hotel and Travel Information

Booking Rooms: If you opt to stay at the hotel, TJCTC will book your reservation. There is no need to call the hotel.

Parking: Parking is free in the covered garage below the hotel.

Can I bring a guest? Yes, you are welcome to have a guest stay with you at the hotel. Please note: Only Justices of the peace can attend training and conference meals.

**Please Make Checks
Payable to:**

Texas Justice Court
Training Center
1701 Directors Blvd, Ste 530
Austin, Texas 78744

Conference Agenda

Sunday, March 22nd

- 3:00 – 5:00 p.m.

Travel & Registration Day for those staying at the hotel. Hotel check-in is 4:00 p.m.

Monday, March 23rd

- 7:00 – 8:00 a.m.
- 8:00 – 5:00 p.m.
- 12:00 – 1:00 p.m.

Registration & hot breakfast

General session courses

One hour break for lunch. Hot lunch buffet served. Dinner is on your own.

Tuesday, March 24th

- 7:00 – 8:00 a.m.
- 8:00 – 5:00 p.m.
- 12:00 – 1:00 p.m.

Hot breakfast

General session courses

One hour break for lunch. Hot lunch buffet served. Dinner is on your own.

Wednesday, March 25th

- 7:00 – 8:00 a.m.
- 8:00 – 12:00 p.m.

Hot breakfast

General session courses

Program ends at 12:00 p.m.

Please visit our Registration page for detailed information about payment, cancellations, and more!



Or visit:

tjctc.org/justices-of-the-peace/registration

DeeAnn Strother

From: Texas Justice Court Training Center <noreply@enroll.tjctc.txstate.edu>
Sent: Wednesday, January 14, 2026 1:48 PM
To: DeeAnn Strother
Subject: New Justice of the Peace Stage III Registration Confirmation

**CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.**

This communication serves as verification that you have been successfully registered into the New Justice of the Peace Stage III

DeeAnn Strother
226 Featherston St.
Cleburne, TX 76033
USA
(817) 556-6032

DeeAnn Strother is registered in:

New Justice of the Peace Stage III

Location: Hyatt Place Round Rock
Conference Dates: 22 Mar 2026 - 25 Mar 2026
Registration Date: 14 Jan 2026

Conference Notes

You are confirmed to attend the New Justice of the Peace Stage III in Round Rock at the Hyatt Place Round Rock on March 22 – 25, 2026. Below is event information and details of your confirmed registration.

You may make changes to your registration in your TJCTC account two weeks prior to the event. Within two weeks, please email all changes to the Office Coordinator, Francisco Paredes, at fjp12@txstate.edu.

Location/Airport Transportation/Parking

DIRECTIONS: Individuals will be responsible for their own transportation to and from the hotel. Visit the [Hyatt Place Round Rock](#) driving directions.

Address of the hotel is found below:

420 Sundance Parkway
Round Rock, TX 78681

PARKING: Parking at the hotel is complimentary

Program Details

If you selected a hotel room, your arrival date will be March 22nd. If you did not, your arrival date will be March 23rd.

Registration will take place from 3:00 – 5:00 p.m. on Sunday, March 22nd and also 7:00 – 8:00 a.m. on Monday, March 23rd from 7:00 – 8:00 a.m. The program will begin at 8:00 a.m. on Monday, March 23rd and go until 12:00 p.m. on Wednesday, March 25th. Please note: This program is a day shorter than Stages I and II. Breakfast and lunch will be provided on March 23rd and 24th and breakfast will be provided on March 25th.

Meals are for grant-funded conference participants only. You will be on your own for dinner each night.

Hotel Reservations

If you opted for a hotel room, TJCTC will book your hotel room night for 3 nights from Sunday, March 22nd to Wednesday, March 25th. TJCTC will book your hotel room reservation two weeks prior to the event. **DO NOT CONTACT THE HOTEL TO BOOK YOUR RESERVATION.** For any reservation-related questions (additional room nights, change in room type, etc.), please contact the Office Coordinator, Francisco Paredes, at fjp12@txstate.edu. Requests for additional room nights outside the conference dates are based upon availability and on your own for all charges. The contracted group rate is not guaranteed.

The room rate will be \$100.00 per night, payable to Texas State University. You can pay this along with your registration fee as listed on your invoice. You will be responsible for any and all charges on extra nights outside of the conference dates.

Hotel check-in time is 4:00 p.m. and check-out is at 11:00 a.m. All guests arriving before 4:00 p.m. will be accommodated as guestrooms become available. Luggage storage can be arranged for those arriving early when rooms are unavailable, and for guests attending functions on departure day.

Other Helpful Information

CANCELLATIONS: If you cancel due to illness, you will receive a full refund. Please do not attend if you feel ill.

For all other reasons, cancellations must be received 2 weeks before the date of event to receive a refund. You can cancel online through your TJCTC profile. Cancellations within 2 weeks of the event must be emailed to the Office Coordinator, Francisco Paredes, at fjp12@txstate.edu. TJCTC will not accept cancellations over the phone. Please allow 30 days to process the refund.

NO SHOWS: In fairness to all attendees, confirmed participants who do not attend their scheduled conference or leave early are not eligible for a refund, unless they no show due to illness.

HANDOUTS: Handouts will be provided on TJCTC's website.

Participant Type

New Justice of the Peace

Package

Conference Registration

Add-Ons

Lodging Fee (1)

Note that additional session selection and/or completing a participant questionnaire may be required To register for individual sessions or complete your participant questionnaire, please log in at [New Justice of the Peace Stage III registration site](#) using your Texas Justice Court Training Center credentials previously sent in another email. This message has been sent to you by noreply@enroll.tjctc.txstate.edu

DeeAnn Strother

From: Texas Justice Court Training Center <noreply@enroll.tjctc.txstate.edu>
Sent: Wednesday, January 14, 2026 1:48 PM
To: DeeAnn Strother
Subject: New Justice of the Peace Stage III Email Receipt
Attachments: Invoice.pdf

**CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.**

DeeAnn Strother

New Justice of the Peace Stage III

Date: 14 Jan 2026

Transaction Number: 26386

This is confirmation of the following registrations and purchases:

DeeAnn Strother is now registered in:

Registration Option:	Conference Registration
Registration Date:	14 Jan 2026
Registration Fee:	\$300.00
Amount (including fees, discounts, and taxes):	\$300.00

With the following Add-Ons:

Add-On Option:	Lodging Fee
Add-On Quantity:	1
Add-On Fee:	\$300.00
Amount (including fees, discounts, and taxes):	\$300.00

Subtotal:	\$600.00
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Grand Total:
Total amount = \$600.00

Paid by: Invoice
Payment Status: Full Payment Outstanding

Log in to the [conference registration site](#) to select sessions, purchase or cancel add-ons, or cancel your registration.

IMPORTANT NOTICE: PLEASE KEEP THIS RECEIPT FOR YOUR RECORDS.

If you registered by invoice, please remit payment to
Texas Justice Court Training Center
1701 Directors Blvd, Suite 530
Austin, TX 78744

Checks should be made out to Texas State University.

IF YOU HAVE ANY QUESTIONS, CONTACT New Justice of the Peace Stage III anytime by emailing tjctcoffice@txstate.edu.

TRAVEL APPROVAL FORM

Department: JP1

Event Name: New Justice of the Peace Stage II


Location: Bee Cave, TX

Event Dates: 2/8/2026 - 2/12/2026

Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Name of Attendees:

DeeAnn Strother

Court Decision: <small>This section to be completed by County Judge's Office</small>
 2-9-2026

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:

Dee Ann Strother



Remit to:

Texas State University
1701 Directors Blvd
Suite 530
Austin, TX 78744

512-347-9927

INVOICE

DeeAnn Strother (X006936)
226 Featherston St.
Cleburne, TX 76033

Transaction Basket: 26385
Date: 14/Jan/2026 1:34PM
Page 1 of 2

New Justice of the Peace Stage I I

Location: Sonesta Bee Caves

Dates: 2026-02-08 - 2026-02-12

Conference Registrations

Cancellation Request Deadline: Jan/25/2026 12:00 AM

Conference Registration

Subtotal: \$ 0.00
Total: \$ 0.00

Lodging Fee (Quantity: 1)

Lodging Fee

Subtotal: \$ 400.00
Total: \$ 400.00

Grand Total: \$ 400.00

DEEANN STROTHER
226 FEATHERSTON ST.
CLEBURNE TX 76033



Remit to:

Texas State University
1701 Directors Blvd
Suite 530
Austin, TX 78744

512-347-9927

INVOICE

DeeAnn Strother (X006936)
226 Featherston St.
Cleburne, TX 76033

Transaction Basket: 26385
Date: 14/Jan/2026 1:34PM
Page 2 of 2

ACCOUNT ACTIVITY:

On Account

Invoice 26385-1 (Due Date: Feb/08/2026)	\$ 400.00
Total On Account:	<u>\$ 400.00</u>
Total Amount Due:	<u>\$ 400.00</u>

DEEANN STROTHER
226 FEATHERSTON ST.
CLEBURNE TX 76033

DeeAnn Strother

From: Texas Justice Court Training Center <noreply@enroll.tjctc.txstate.edu>
Sent: Wednesday, January 14, 2026 1:35 PM
To: DeeAnn Strother
Subject: New Justice of the Peace Stage I I Email Receipt
Attachments: Invoice.pdf

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DeeAnn Strother

New Justice of the Peace Stage I I

Date: 14 Jan 2026

Transaction Number: 26385

This is confirmation of the following registrations and purchases:

DeeAnn Strother is now registered in:

Registration Option:	Conference Registration
Registration Date:	14 Jan 2026
Registration Fee:	\$0.00
Amount (including fees, discounts, and taxes):	\$0.00

With the following Add-Ons:

Add-On Option:	Lodging Fee
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Add-On Quantity: 1
Add-On Fee: \$400.00
Amount (including fees, discounts, and taxes): \$400.00

Subtotal: \$400.00

Grand Total:
Total amount = \$400.00

Paid by: Invoice
Payment Status: Full Payment Outstanding

Log in to the [conference registration site](#) to select sessions, purchase or cancel add-ons, or cancel your registration.

IMPORTANT NOTICE: PLEASE KEEP THIS RECEIPT FOR YOUR RECORDS.

If you registered by invoice, please remit payment to
Texas Justice Court Training Center
1701 Directors Blvd, Suite 530
Austin, TX 78744

Checks should be made out to Texas State University.

IF YOU HAVE ANY QUESTIONS, CONTACT New Justice of the Peace Stage I I anytime by emailing tjctcoffice@txstate.edu.

DeeAnn Strother

From: Texas Justice Court Training Center <noreply@enroll.tjctc.txstate.edu>
Sent: Wednesday, January 14, 2026 1:35 PM
To: DeeAnn Strother
Subject: New Justice of the Peace Stage I I Registration Confirmation

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This communication serves as verification that you have been successfully registered into the New Justice of the Peace Stage I I

DeeAnn Strother
226 Featherston St.
Cleburne, TX 76033
USA
(817) 556-6032

DeeAnn Strother is registered in:

New Justice of the Peace Stage I I

Location:	Sonesta Bee Caves
Conference Dates:	08 Feb 2026 - 12 Feb 2026
Registration Date:	14 Jan 2026

Conference Notes

You are confirmed to attend the New Justice of the Peace Stage II in Austin at the Sonesta Bee Cave on February 8-12, 2026. Below is event information and details of your confirmed registration.

You may make changes to your registration in your TJCTC account two weeks prior to the event. Within two weeks, please email all changes to the Office Coordinator, Francisco Paredes, at fjp12@txstate.edu.

Location/Airport Transportation/Parking

DIRECTIONS: Individuals will be responsible for their own transportation to and from the hotel. Visit the [Sonesta Bee Cave](#) driving directions.

Address of the hotel is found below:

12525 Bee Cave Parkway
Bee Cave, TX 78738

PARKING: TJCTC will pay for self-parking.

Program Details

If you selected a hotel room, your arrival date will be February 8th. If you did not, your arrival date will be February 9th.

Registration will take place from 3:00 – 5:00 p.m. on Sunday, February 8th and also 7:00 – 8:00 a.m. on Monday, February 9th. The program will begin at 8:00 a.m. on Monday, February 9th and go until 12:00 p.m. on Thursday, February 12th. Breakfast and lunch will be provided on February 9-11th and breakfast will be provided on February 12th.

Meals are for grant-funded conference participants only. You will be on your own for dinner each night.

Other Helpful Information

CANCELLATIONS: If you cancel due to illness, you will receive a full refund. Please do not attend if you feel ill.

For all other reasons, cancellations must be received 2 weeks before the date of event to receive a refund. You can cancel online through your TJCTC profile. Cancellations within 2 weeks of the event must be emailed to the Office Coordinator, Francisco Paredes, at fjp12@txstate.edu. TJCTC will not accept cancellations over the phone. Please allow 30 days to process the refund.

NO SHOWS: In fairness to all attendees, confirmed participants who do not attend their scheduled conference or leave early are not eligible for a refund, unless they no show due to illness.

HANDOUTS: Handouts will be provided on TJCTC's website

Participant Type

New Justice of the Peace

Package

Conference Registration

Add-Ons

Lodging Fee (1)

Note that additional session selection and/or completing a participant questionnaire may be required To register for individual sessions or complete your participant questionnaire, please log in at [New Justice of the Peace Stage I I registration site](#) using your Texas Justice Court Training Center credentials previously sent in another email. This message has been sent to you by noreply@enroll.tjctc.txstate.edu

New Justice of the Peace Stage II Conference

Bee Cave

February 8 – 14, 2026

Location:

Sonesta Bee Cave Austin Hill Country

Located at 12525 Bee Cave Parkway, Bee Cave, TX

How to Register:

Registration opens mid-September. TJCTC will send you an email when registration opens. Visit our New Judge education events page to sign up.

Cost & Payment Information

Registration cost: \$0. Registration for all three stages is paid at Stage III.

Hotel cost: \$400 for a single room (\$100 per night for 4 nights). Judges can opt to room with another attendee for free.

Payment Information:

You can pay by check, echeck, credit card, purchase order, or money order.

Hotel and Travel Information

Booking Rooms: If you opt to stay at the hotel, TJCTC will book your reservation. There is no need to call the hotel.

Parking: Parking is free in the covered garage below the hotel.

Can I bring a guest? Yes, you are welcome to have a guest stay with you at the hotel. Please note: Only Justices of the peace can attend training and conference meals.

**Please Make Checks
Payable to:**

Texas Justice Court
Training Center
1701 Directors Blvd, Ste 530
Austin, Texas 78744

Conference Agenda

Sunday, February 8th

- 3:00 - 5:00 p.m.

Travel & Registration Day for those staying at the hotel. Hotel check-in is 4:00 p.m.

Monday, February 9th

- 7:00 - 8:00 a.m.
- 8:00 - 5:00 p.m.
- 12:00 - 1:00 p.m.

Registration & hot breakfast

General session courses

One hour break for lunch. Hot lunch buffet served. Dinner is on your own.

Tuesday, February 10th

- 7:00 - 8:00 a.m.
- 8:00 - 5:00 p.m.
- 12:00 - 1:00 p.m.

Hot breakfast

General session courses

One hour break for lunch. Hot lunch buffet served. Dinner is on your own.

Wednesday, February 11th

- 7:00 - 8:00 a.m.
- 8:00 - 5:00 p.m.
- 12:00 - 1:00 p.m.

Hot breakfast

General session courses

One hour break for lunch. Hot lunch buffet served. Dinner is on your own.

Thursday, February 12th

- 7:00 - 8:00 a.m.
- 8:00 - 12:00 p.m.

Hot breakfast

General session courses

Program ends at 12:00 p.m.

Please visit our Registration page for detailed information about payment, cancellations, and more!



Or visit:

tjctc.org/justices-of-the-peace/registration